

## Complaints publication report

In the UK, the Financial Conduct Authority (FCA) requires financial services firms to report on the number of FCA customer complaints they receive on a half yearly basis. We publish details of the number of regulated complaints we deal with, the percentage of complaints we close and the percentage of complaints we uphold. This information is contained in the table below.

### Our complaints handling

We will work to resolve any issue as quickly as possible, keeping the customer informed at all stages and ensuring that we adhere to our own internal controls with regard to Treating Customers Fairly requirements. The efficient and timely handling of complaints is very important to Close Brothers Limited, and as a key aspect of our customer service delivery we are constantly striving to improve our processes as our business grows.

Firm Name: Close Brothers Limited

Period covered in this report: 1<sup>st</sup> August 2017 – 31<sup>st</sup> January 2018

Brands/trading names covered: The trading names covered by this report can be found on the FCA Register by clicking on the following link: [https://register.fca.org.uk/ShPo\\_FirmDetailsPage?id=001b000000MfF2FAAV](https://register.fca.org.uk/ShPo_FirmDetailsPage?id=001b000000MfF2FAAV)

	Number of complaints opened by volume of business						
Product / service grouping	Provision (at reporting period end date)	Number of complaints opened	Number of complaints closed	Percentage closed within 3 days	Percentage closed after 3 days but within 8 weeks	Percentage upheld	Main causes of complaints opened
Banking and credit cards	0.98 complaints per 1000 accounts	44	54	33%	59%	59%	General Admin / Customer Service
Insurance and pure protection	10.83 complaints per 1000 policies in force	702	684	38%	54%	8.04%	Advising, Selling and Arranging
Credit related*	N/A	27292	27119	N/A	N/A	13.82%	N/A

\*Credit related illustrates all Consumer Credit lending complaints.

While we acknowledge that there are still improvements to be made in this area, it is evident from these figures that low levels of complaints are received. However in the unfortunate event someone does complain, we endeavour to resolve the complaint as quickly and as fairly as possible.